

Employability Workshops

Workshop	Objective
Aspire	The aim of this session is to help you understand the importance of setting goals for both their professional and personal life.
Assess	The aim of this session is to help the you become more self-aware and understand what skills and qualities they have to offer.
Assertive	The aim of this session is to help you to understand what assertive behaviour is and the positive effects of demonstrating
Apply	The aim of this session is to help the you to understand how to complete job applications to give them the best chance of securing an interview
Basic and Key Skill Builder	The aim of this session is to help you to understand the realities of working in a new job role and what a good work ethic is.
Challenge	The aim of this session is to help the you understand how to overcome challenges to finding employment and moving on with their life.
Confidence	The aim of this session is to give the you an understanding of how to develop their own personal confidence.
Communication	The aim of this session is to help the you to understand how to communicate with others both inside and outside of the workplace
CV	The aim of this session is to help the you to understand how to produce an effective CV.
Prepare	The aim of this session is to help the you to understand how to prepare effectively for interviews.
Interview	The aim of this session is to help the you understand how to perform effectively at an interview

Opportunities	The aim of this session is to help the you to develop an awareness of the current jobs market and different ways of finding suitable employment opportunities
Perform	The aim of this session is to help you to understand the realities of working in a new job role and what a good work ethic is.
Mock interview 1-2-1	The aim of this session is to help the you understand how to perform effectively at an interview by undertaking mock interview, you must attend Prepare then Interview session
Starting and Keeping a Job	The aim of this session is to help you to develop an effective approach to starting and keeping a new job and what a good work ethic is.
Teamwork	The aim of this session is to help the you understand how to overcome challenges to finding employment and moving on with their life.
Write (cover letter)	The aim of this session is to help the you to understand how to write effective letters of application.
Social Media	The aim of this session is to help you to understand what social media is and how this can help them find employment.
Benefit Entitlement	The aim of this session is to help you to understand what they are entitled to whilst in employment.
ICT	The aim of session is to identify you ICT skills in general the using this we will be able to build the knowledge to a standard high enough for a general workplace.

